

All forms need to be submitted to Brady Turk  
([bturk@rochestermnsports.org](mailto:bturk@rochestermnsports.org)) by Monday, May 20 at 2:00 pm CST

**(PAGE #1 NEEDED)**

## **OFFICIAL ENTRY FORM**

2019 NJCAA Division III Softball Championship  
May 23-25, 2019  
Rochester, Minnesota

**Please type all information**

E-mail pages #1-4 to: [bturk@rochestermnsports.org](mailto:bturk@rochestermnsports.org)



MINNESOTA'S   
**ROCHESTER**  
**SPORTS**

Name of College: \_\_\_\_\_

School Mascot/Nickname: \_\_\_\_\_ Region: \_\_\_\_\_ District: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ School Colors: \_\_\_\_\_

Head Coach: \_\_\_\_\_ Cell #: \_\_\_\_\_

E-mail: \_\_\_\_\_

College AD: \_\_\_\_\_ 2018-2019 Season Record: \_\_\_\_\_

**(PAGE #2 NEEDED)**  
**OFFICIAL ROSTER**

Please list in numerical order  
E-mail team photo and athletic logo to: [lhoosier@rochestermnsports.org](mailto:lhoosier@rochestermnsports.org)

Team _____		District _____	Region _____	
#	Name	Class	Position	Hometown

Coach \_\_\_\_\_ Assistant Coach(s) \_\_\_\_\_

Manager(s)/Media \_\_\_\_\_ Athletic Trainer \_\_\_\_\_

Nickname \_\_\_\_\_ Colors \_\_\_\_\_

**Only players, coaches, managers (who must be listed on this roster) and trainers are allowed to sit on the bench during the tournament games. Changes may be made prior to first game of the tournament. All requested information must be completed to assure your team's inclusion in the official tournament program.**

**OTHER COLLEGE REPRESENTATIVES ATTENDING THE CHAMPIONSHIP:**

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

**(PAGE #3 NEEDED)**  
**ORDER FORM**

**BANQUET INFORMATION:**

\_\_\_\_\_ Number of people attending banquet @ \$30.00 each = \$\_\_\_\_\_

**TOURNAMENT PROGRAM:**

\_\_\_\_\_ Number of Tournament programs requested @ \$3.00 each = \$\_\_\_\_\_

**Total Order (Banquet & Programs) = \$\_\_\_\_\_**



MINNESOTA'S  
**ROCHESTER**  
**SPORTS**

**Payments must be received before tournament play starts.  
Checks or Credit Cards accepted.**

You can bring a check with you or call 507-424-0812 to pay with a credit card. Checks should be made payable to: Rochester Sports

**(PAGE #4 NEEDED)**

## **TEAM TRAVEL INFORMATION**

Day of Arrival \_\_\_\_\_

Est. Time of Arrival \_\_\_\_\_

Mode of Transportation \_\_\_\_\_

Flight Number \_\_\_\_\_

Connections \_\_\_\_\_

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## **OFFICIAL TEAM PRACTICE**

### **Scheduled Practice Times: Wednesday, May 22**

<b><u>Practice Times</u></b>	<b><u>Field #4</u></b>	<b><u>Field #5</u></b>
10am-10:55am	District A	District B
11am-11:55am	District C	District D
12pm-12:55pm	District E	District F
1pm-1:55pm	District G	District H

- In case of inclement weather, the Rochester Community & Technical College Fieldhouse will be available for use.

### **Will your team be participating?**

**YES**                      or                      **NO**                      (circle one)

- If your team needs to practice at a different time than your assigned slot below due to travel conflicts, please contact the tournament director at [bturk@rochestermnsports.org](mailto:bturk@rochestermnsports.org).

## Host Hotel Information

All teams MUST stay at the Host Hotel. Teams will have three host hotel options to choose from on a first come-first serve basis. Centerstone Plaza Hotel and Home 2 Suites will both host 3 teams, while the Country Inn & Suites will host 2 teams. All of the options provide complimentary hot breakfast, parking, and Wi-Fi. Please contact the listed contacts to make your reservations.

### **Host Hotel: Centerstone Plaza Hotel Soldiers Field (3 team maximum)**

401 6<sup>th</sup> St SW  
Rochester, MN 55902  
507.288.2677

#### **Primary Hotel Contact:**

**Kristine Ihrke**  
Director of Sales  
507.292.7337 (*phone*)  
507.292.7331 (*fax*)



#### **Hotel Room Rate:**

**\$99.00/night**

Complimentary hot breakfast buffet, free flat-lot parking able to accommodate buses, indoor pool, whirlpool, and fitness center. Free shuttle on 20 passenger buses to the banquet, playing venue, downtown Rochester, Rochester International Airport and the Apache Mall.

Teams will be responsible for housing assignments, arrival and departure dates. Information must be sent to Kristine Ihrke of the Centerstone Plaza Hotel by fax or email no later than Saturday, May 12, 2017, 10am CST.

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### **Host Hotel: Country Inn & Suites - North (2 team maximum)**

4323 US 52  
Rochester, MN 55901  
507.285.3335

#### **Primary Hotel Contact:**

**Matt Morrissey**  
Director of Sales  
507.287.0711 (*phone*)  
[matt.morrissey@aimhosp.com](mailto:matt.morrissey@aimhosp.com)



#### **Hotel Room Rate:**

**\$105.00/night**

The Country Inn and Suites North features a great free breakfast, indoor pool, exercise room, guest laundry, free flat-lot parking, with all rooms featuring a fridge and microwave.

Teams will be responsible for housing assignments, arrival and departure dates. Information must be sent to Matt Morrissey of Country Inn & Suites North ([matt.morrissey@tmihospitality.com](mailto:matt.morrissey@tmihospitality.com)) no later than Monday, May 20th, 2019, 2:00pm CST.

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**Host Hotel: Home 2 Suites (3 team maximum)**

831 16<sup>th</sup> Street SW  
Rochester, MN 55902  
507.361.4208

**Primary Hotel Contact:**

**Andy Thilges**  
General Manager  
507.361.4208 (phone)  
[andy.thilges@hilton.com](mailto:andy.thilges@hilton.com)



**Hotel Room Rate:**

**\$128.00/night**

Rooms available are either Double Queen Studio Suites that includes a full-size sofa sleeper, or Single King Studio Suites with a full size-size sofa sleeper. A fridge, freezer, microwave, and dishwasher are available in every room. Free Hot Breakfast daily from 6:00-9:30am. Complimentary internet access, parking, fitness center, and discounts to local restaurants provided.

Teams will be responsible for housing assignments, arrival and departure dates. Information must be sent to Andy Thilges with Home2 Suites by fax or email no later than Monday, May 20<sup>th</sup>, 2019, 2:00pm CST.

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**Teams will be responsible for providing rooming lists, along with arrival and departure dates. Information (found below) MUST be sent to the respective hotel by mail or fax. Reserving room blocks are for TEAMS ONLY! See below for information on lodging arrangements for friends, family and fans.**

**Failure to provide the hotels with correct and complete housing information by the deadline could jeopardize your team's housing.**

**Guest Hotel Information**

*For a complete list of Fans, Family, and Friends hotels, please visit <https://www.rochestermnsports.org/events/njcaad3softball.html> and select the "Where to Stay" tab.*

**HOTEL PRE-ARRIVAL FORM – send to Hotel**



**Pre-Arrival Information**

Team Name: \_\_\_\_\_

Team Contact: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Estimated Time of Arrival at Hotel: \_\_\_\_\_

Form of Transportation: \_\_\_\_\_

\*\* Please note that the hotel does provide complimentary shuttle transportation to the Rochester International Airport, McQuillan Softball Complex, Apache Mall, and area restaurants and shopping on buses that accommodate 20 people. Please contact the hotel contact below if your team requests utilizing the shuttle

Special Parking Needs: \_\_\_\_\_

Form of Payment: \_\_\_\_\_

Fax or e-mail this form to:

**Kristine Ihrke**  
**Phone: 507-292-7337**  
**Fax: 507-292-7331**  
**[kihrke@soldiersfield.com](mailto:kihrke@soldiersfield.com)**

**HOTEL PRE-ARRIVAL FORM – send to Hotel**



**Group Rooming List Form**

Group Name: \_\_\_\_\_

Estimated Arrival Time: \_\_\_\_\_

In House Contact & Phone Number: \_\_\_\_\_

The hotel has reserved up to 10 queen suites for your team. The suites have a separate bedroom with one queen bed, living room with queen Murphy bed, and full kitchen. The suites are located in the buildings adjacent to the main tower and have exterior entrances.

Room 1:

Room 2:

Room 3:

Room 4:

Room 5:

Room 6:

Room 7:

Room 8:

Room 9:

Room 10:



**HOTEL PRE-ARRIVAL FORM – send to Hotel**



**Pre-Arrival Information**

Team Name: \_\_\_\_\_

Team Contact: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Estimated Time of Arrival at Hotel: \_\_\_\_\_

Form of Transportation: \_\_\_\_\_

\*\* Please note that the hotel does provide complimentary shuttle transportation upon future request. Contact Reazul to schedule shuttle needs\*\*

Special Parking Needs: \_\_\_\_\_

Form of Payment: \_\_\_\_\_

Fax or e-mail this form to:

**Matt Morrissey**  
**Phone: 507-287-0711**  
**[Matt.morrissey@aimhosp.com](mailto:Matt.morrissey@aimhosp.com)**

**HOTEL PRE-ARRIVAL FORM – send to Hotel**



**Group Rooming List Form**

Group Name: \_\_\_\_\_

Estimated Arrival Time: \_\_\_\_\_

In House Contact & Phone Number: \_\_\_\_\_

The hotel has reserved up to 10 rooms with two queen beds nonsmoking for your team. Please inform the hotel if you would like to request additional rooms or different room types

Room 1:

Room 2:

Room 3:

Room 4:

Room 5:

Room 6:

Room 7:

Room 8:

Room 9:

Room 10:

**HOTEL PRE-ARRIVAL FORM – send to Hotel**



**Pre-Arrival Information**

Team Name: \_\_\_\_\_

Team Contact: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Estimated Time of Arrival at Hotel: \_\_\_\_\_

Form of Transportation: \_\_\_\_\_

\*\* Please note that the hotel does provide complimentary shuttle transportation to the playing venues and other locations around town.\*\*

Special Parking Needs: \_\_\_\_\_

Form of Payment: \_\_\_\_\_

Fax or e-mail this form to:

**Andy Thilges**  
**Phone: 507-361-4208**  
**Fax: 507-361-3131**  
**[andy.thilges@hilton.com](mailto:andy.thilges@hilton.com)**

**HOTEL PRE-ARRIVAL FORM – send to Hotel**



**Group Rooming List Form**

Group Name: \_\_\_\_\_

Estimated Arrival Time: \_\_\_\_\_

In House Contact & Phone Number: \_\_\_\_\_

The hotel has reserved up to 10 rooms with two queen beds nonsmoking for your team. Please inform the hotel if you would like to request additional rooms or different room types

Room 1:

Room 2:

Room 3:

Room 4:

Room 5:

Room 6:

Room 7:

Room 8:

Room 9:

Room 10:

# Transportation Information

## Local Charter Bus Transportation:

Minnesota Coaches .....	507.289.8950
Rochester City Lines .....	507.288.4353
Windstar Lines .....	888.494.6378

## Rental Car Information:

Advantage Rental Company .....	507.285.0122
Avis Airport .....	507.288.5655
Budget Airport .....	800.527.0700
Clements .....	800.657.6989
Enterprise Rent-A-Car .....	800.736.8222
Hertz Airport .....	507.288.2244
Kuehn Rental .....	800.227.7368
Rochester Direct .....	800.280.9270
Rochester Express Airport Shuttle .....	507.282.8673

## Airports:

Minneapolis-Saint Paul International Airport (MSP) – 78 Miles North of Rochester, MN

Rochester International Airport (RST)